

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA

ALBERT THOMAS RUIZ III,

Plaintiff(s),

v.

CITY OF SANTA ROSA,  
Defendant(s).

No. C 09-03952 VRW

**ORDER SETTING INITIAL CASE  
MANAGEMENT CONFERENCE  
AND ADR DEADLINES**

09 AUG 2009  
 RICHARD J. STERK, CLERK  
 U.S. DISTRICT COURT  
 NORTHERN DISTRICT OF CALIFORNIA  
**FILED**  
**E-filing**  
 3:17

IT IS HEREBY ORDERED that this action is assigned to the Honorable Vaughn R. Walker. When serving the complaint or notice of removal, the plaintiff or removing defendant must serve on all other parties a copy of this order and all other documents specified in Civil Local Rule 4-2. Counsel must comply with the case schedule listed below unless the Court otherwise orders.

IT IS FURTHER ORDERED that this action is assigned to the Alternative Dispute Resolution (ADR) Multi-Option Program governed by ADR Local Rule 3. Counsel and clients shall familiarize themselves with that rule and with the material entitled "Dispute Resolution Procedures in the Northern District of California" on the Court ADR Internet site at [www.adr.cand.uscourts.gov](http://www.adr.cand.uscourts.gov). A limited number of printed copies are available from the Clerk's Office for parties in cases not subject to the court's Electronic Case Filing program (ECF).

IT IS FURTHER ORDERED that plaintiff or removing defendant serve upon all parties the brochure entitled "Consenting To A Magistrate Judge's Jurisdiction In The Northern District Of California," additional copies of which can be downloaded from the following Internet site: <http://www.cand.uscourts.gov>.

**CASE SCHEDULE -ADR MULTI-OPTION PROGRAM**

Date	Event	Governing Rule
8/26/2009	Notice of removal filed	
11/19/2009	<p>*Last day to:</p> <ul style="list-style-type: none"> <li>• meet and confer re: initial disclosures, early settlement, ADR process selection, and discovery plan</li> <li>• file ADR Certification signed by Parties and Counsel (form available at <a href="http://www.cand.uscourts.gov">http://www.cand.uscourts.gov</a>)</li> <li>• file either Stipulation to ADR Process or Notice of Need for ADR Phone Conference (form available at <a href="http://www.cand.uscourts.gov">http://www.cand.uscourts.gov</a>)</li> </ul>	<u>FRCivP 26(f) &amp; ADR L.R.3-5</u> <u>Civil L.R. 16-8 (b) &amp; ADR L.R. 3-5(b)</u> <u>Civil L.R. 16-8 (c) &amp; ADR L.R. 3-5(b) &amp; (c)</u>

12/3/2009	Last day to file Rule 26(f) Report, complete initial disclosures or state objection in Rule 26(f) Report and file Case Management Statement per attached Standing Order re Contents of Joint Case Management Statement (also available at <a href="http://www.cand.uscourts.gov">http://www.cand.uscourts.gov</a> )	<u>FRCivP 26(a)(1)</u> <u>Civil L.R. 16-9</u>
12/10/2009	INITIAL CASE MANAGEMENT CONFERENCE (CMC) in Ctrm 6, 17th Flr, SF at 3:30 PM	<u>Civil L.R. 16-10</u>

\*If the Initial Case Management Conference is continued, the other deadlines are continued accordingly.

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4 IN THE UNITED STATES DISTRICT COURT

5  
6 FOR THE NORTHERN DISTRICT OF CALIFORNIA

7  
8 No C VRW

9 Plaintiff,

10 v

11  
12 ORDER SETTING CASE  
13 MANAGEMENT CONFERENCE

14  
15 Defendant.

16 Pursuant to FRCP 16 and Civil LR 16-2, IT IS ORDERED that a Case  
17 Management Conference will be called in this case before the undersigned Thursday,  
18 \_\_\_\_\_ at 3:30 p.m. in Courtroom 6, 17<sup>th</sup> floor, at 450 Golden Gate  
19 Avenue, San Francisco, California.

20 IT IS FURTHER ORDERED :

21 1. Plaintiff is directed to serve, in accordance with the provisions of FRCP 4  
22 and 5, copies of this order at once on all parties to this action, and on any parties  
23 subsequently joined. Following service, plaintiff shall file an appropriate certificate of  
24 service with the court.

25 2. Failure to serve the summons, complaint and this order on all parties  
26 pursuant to FRCP 4 and 5 shall be presumptive evidence of lack of prosecution and subject  
27 the complaint to dismissal under FRCP 41(b). Except in the unusual case, the court expects  
28 that by the time of conference, the answer or other responsive pleading shall have already

1 been served and filed. In the event a party files a motion to dismiss pursuant to FRCP 12,  
2 the court will vacate the date of the Case Management Conference and will re-set it after  
3 ruling on the motion to dismiss. The court discourages the parties from extending time for  
4 pleading or seeking extensions of time beyond those provided in the Federal Rules.

5                   3. Before appearing at the conference, the parties or their counsel, or both,  
6 shall meet and confer about the substance of the action and the most expeditious means of  
7 resolving this litigation. To prepare for the conference, the parties shall review and comply  
8 in all respects with the requirements of Civil L R 16-9.

9           4. At the initial case management conference, the parties or at least one  
10 attorney of record for each party must appear in person. See FRCP 26(f); Civ LR 16-10(a).  
11 The case management conference shall be conducted informally and not reported unless  
12 one or more parties is not represented by counsel. Failure of any party or counsel therefor  
13 to attend, prepare for and participate in good faith in the conference shall be grounds for  
14 appropriate sanctions. FRCP 16(f).

15           5. No continuance of the conference will be granted except by order of the  
16 court upon application of a party. The application shall be made seven days before the date  
17 of the conference and supported by a declaration showing good cause. In no event shall any  
18 party request that the conference be scheduled more than 60 days after filing of the answer  
19 by any party.

20                   6. The parties are directed to comply with Civil L R 37-1(b) for presentation of  
21 a disclosure or discovery dispute not resolved by the conference required by Civil L R 37-  
22 1(a).

IT IS SO ORDERED.

W. W. Johnson

VAUGHN R WALKER  
UNITED STATES DISTRICT CHIEF JUDGE

IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF CALIFORNIA

**VAUGHN R WALKER  
UNITED STATES DISTRICT CHIEF JUDGE**

## **STANDING ORDERS**

## ALL CASES

**1.0 Conformity to Rules.** Parties are expected to consult and comply with all provisions of the Federal Rules of Civil Procedure, the Local Rules, and these Standing Orders.

**1.1 Court Calendar:**

Criminal law and motion calendar is conducted on **Thursdays at 2:00 p.m.**

Criminal pretrial conferences are conducted on **Thursdays at 2:00 p.m.**

Civil law and motion calendar is conducted on **Thursdays at 10:00 a.m. (NEW)**

Civil case management and pretrial conferences are conducted on **Thursdays at 3:30p.m.**

**1.2 Removed Cases.** If the case was removed from a state court, and the applicable state law has not required the parties to make an express demand for a jury trial at the time of removal, any party claiming right to a jury trial must make the request therefor within ten days after service of the notice of removal. FRCP 81(c).

**1.3 Motions.** Prior to noticing a motion, parties must check the scheduling information concerning available hearing dates and times. This information is available by calling (415) 522-2039 or from the court's website at [www.cand.uscourts.gov](http://www.cand.uscourts.gov). Motions shall be noticed in accordance with the court's calendar listed above. Civil motions practice, including the filing of a motion, opposition and reply, shall be governed by Civil Local Rule 7. Criminal motions practice shall be governed by Criminal Local Rule 47. Memoranda filed in support of or opposition to a motion must contain a table of authorities. If unpublished opinions are cited in a memorandum, the case citation must include both the Westlaw and Lexis citation. All declarations or other papers containing more than one exhibit must be tabbed and labeled.

**1.4 Chambers Copy and Citation. (NEW)** Exactly one chambers copy of any document filed with the court, whether by electronic or manual filing, must be mailed or otherwise delivered

1 to the court so as to be received no later than two (2) days after the document is filed. Each  
2 such copy shall be clearly marked "CHAMBERS COPY" on the first page. If hand-  
3 delivered, chambers copies shall be delivered to the Clerk's Office, not directly to chambers.  
4 **ALL CHAMBERS COPIES OF ELECTRONICALLY FILED DOCUMENTS MUST**  
5 **INCLUDE ON EACH PAGE THE RUNNING HEADER CREATED BY THE ECF**  
6 **SYSTEM. ELECTRONICALLY FILED DOCUMENTS MUST BE CITED IN ALL**  
7 **OTHER DOCUMENTS AS FOLLOWS: DOC #\_\_ AT \_\_.**

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9  
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12 **1.5 Discovery and Discovery Motions.** The court will not entertain motions under FRCP 26-37  
13 without prior leave of court. Following the conference required by FRCP 37(a)(1)(A), a  
14 party may seek leave by: (1) a letter not exceeding two pages, with copies served on all  
15 parties, alerting the court to the dispute and suggesting a means for its prompt resolution.  
16 Such a letter need not contain argument on the dispute; and (2) a telephone conference with  
17 the court and all parties arranged through the courtroom deputy, or the court will contact the  
18 parties to resolve the dispute. The court prefers that discovery-related telephone conferences  
19 be reported but will proceed without a court reporter with the parties' consent.

20  
21 **PRO SE CASES (NON-PRISONER LITIGANTS ONLY)**

22 For cases in which any party is not represented by a lawyer, the court further orders as  
23 follows:

24  
25 **2.0 Pro Se Handbook/Service of Process.** A litigant bringing or defending a lawsuit without a  
26 lawyer ("proceeding pro se") must obtain from the Clerk's Office, as soon as possible after  
27 the case is filed, the Handbook For Litigants Without A Lawyer published by the court. Pro  
28 se plaintiffs are responsible for obtaining a summons from the clerk and for serving the  
complaint on all defendants in a timely fashion in accordance with Rule 4 of the Federal  
Rules of Civil Procedure. Instructions for doing so are set forth in Chapter 5 of the  
Handbook. Failure to comply with all parts of Rule 4 will result in dismissal of the case.

29  
30 **2.1 Service of Standing Orders.** If a defendant is sued by a plaintiff proceeding pro se,  
31 defendant must serve copies of these standing orders at once upon plaintiff in accordance  
32 with the provisions of Federal Rules of Civil Procedure 4 and 5, and must file with the  
33 Clerk's Office a certificate reflecting such service.

34  
35 **2.2 Automatic Assignment To A Magistrate Judge.** Each case in which one of the parties is  
36 proceeding pro se shall be assigned automatically to a magistrate judge for the purpose of:  
37 (1) conducting a case management conference and setting a schedule, pursuant to FRCP 16,  
38 for pretrial proceedings, and (2) hearing and determining any pretrial matter not expressly  
39 precluded from being heard and determined by a magistrate judge under 28 USC section  
40 636(b)(1)(A); any matter so precluded shall be submitted to the assigned magistrate judge for  
41 a report and recommendation, except those matters that are "case dispositive" within the  
42 meaning of this court's General Order 42(1).

**PATENT CASES**

For any action alleging infringement of a patent, the court further orders as follows:

**3.0 Joint Claim Construction Statement.** The initial joint claim construction statement required by Patent Local Rule 4-3 shall set forth the disputed terms, phrases and clauses. All other terms will be presumed undisputed. For any term in dispute, the parties must agree on the identity of the term in dispute. With regard to disputed terms, phrases and clauses, the joint statement shall list each disputed term, phrase or clause (listed by claim, one to a page), each party's proposed construction, and support for each party's proposed construction side by side. A sample joint claim construction chart follows. Parties shall attach to the joint claim construction statement copies of all patents in dispute. Parties shall also make a complete prosecution history for each patent available to the court upon request.

<i>Claim language (disputed terms in bold)</i>	<i>Plaintiff's proposed construction and supporting evidence</i>	<i>Defendant's proposed construction and supporting evidence</i>
<p>1. A method for counting <b>ducks</b>, comprising the steps of:</p> <p>[or]</p> <p><b>ducks</b></p> <p>found in claim numbers:</p> <p>'234 patent: y, z</p> <p>'567 patent: a, b</p>	<p><b>PROPOSED CONSTRUCTION:</b> a bird that quacks.</p> <p><b>DICTIONARY/TREATISE DEFINITIONS:</b> <u>Webster's Dictionary</u>: "Duck: a bird that quacks;" <u>Sidley Field Guide To Birds</u>: "bird call: a low-pitched quack."</p> <p><b>INTRINSIC EVIDENCE:</b> '234 patent col __:__ ("distinctive honking"); prosecution history at __ ("this patent is distinguished from the prior art in that the quacking of the bird is featured").</p> <p><b>EXTRINSIC EVIDENCE:</b> McDuck Depo at __:__ ("I'd say the quacking makes it a duck."); '234 patent at col __:__; Daisy Decl at __.</p>	<p><b>PROPOSED CONSTRUCTION:</b> a bird that swims.</p> <p><b>DICTIONARY/TREATISE DEFINITIONS:</b> <u>Random House Dictionary</u> : "an aquatic bird"; <u>Spokes Field Guide to Birds</u> ("ducks may be observed swimming in bodies of water").</p> <p><b>INTRINSIC EVIDENCE:</b> '567 patent col __:__ ("Ducks may be found on or near bodies of water."); Prosecution History at __ ("Waterfowl are particularly amenable to being counted by this method.")</p> <p><b>EXTRINSIC EVIDENCE:</b> G Marx Depo at __:__ ("Like a duck to water."); '567 patent at col __:__; Daffy Decl at __.</p>

**3.1 Claim construction briefs.** Claim construction briefs shall address each disputed term, phrase or clause following the order of the joint statement. The opening and opposition briefs shall not exceed 25 pages and the reply brief shall not exceed 15 pages. If it becomes necessary for a party to propose a construction in its brief different from that found in the joint claim construction statement, that party must clearly set forth the new construction and explain the basis for the change. At the time of filing the reply briefs, the parties shall file an amended, final joint claim construction statement, including only the remaining disputed

1 terms, phrases and clauses.

2 **3.2 Claim construction hearings.** The court does not receive live testimony or conduct tutorials  
3 in connection with a claim construction hearing.

4 **3.3 Chambers Copies.** Any party intending to use visual aids (e.g., slides) at a hearing shall  
5 submit two (2) printed copies of such visual aids, to be received by chambers not later than  
6 one week in advance of the hearing. The court's general standing order with respect to  
chambers copies otherwise applies in patent cases.

7 **ADA CASES**

8 For any action seeking accommodation or other relief, including attorney fees, under the  
9 Americans with Disabilities Act, 42 USC §§ 12181-89, the court further orders as follows:

10 **4.0 Service.** The plaintiff shall, pursuant to FRCP 4(m), promptly serve any unserved defendant;

11 **4.1 Stay of Proceedings.** Discovery, except for initial disclosures required by FRCP 26(a), and  
12 all other proceedings are until further order STAYED;

13 **4.2 Plaintiff's Initial Demand.** Each plaintiff shall forthwith identify and serve upon each  
14 defendant a list of the architectural barriers sought to be removed and/or access to be  
15 provided, and if restrooms are at issue, a conceptual plan for remediation, accompanied by a  
16 statement of attorney fees incurred to date (42 USC § 12205; *Hensley v Eckerhart*, 461 US  
424, 429-30, 433-37 (1983));

17 **4.3 Defendant's Response.** Each defendant shall, before the initial case management  
18 conference, serve a response to the demand for the removal of barriers, (i) agreeing or  
19 disagreeing that such barriers exist, (ii) indicating whether any existing barrier has been  
20 removed and (iii) if a defendant believes that removal of an existing barrier is not readily  
achievable, specifying the factual basis for this belief;

21 **4.4 Joint Case Management Statement.** The joint case management statement shall contain, in  
22 addition to the information called for by FRCP 26(f), the information set forth in paragraphs  
23 4.2 and 4.3 hereinabove;

24 **4.5 Consultation With Experts.** The parties are urged to consult with experts as necessary  
25 meaningfully to discuss removal of architectural barriers prior to the case management  
conference and/or any ADR session.

26 **IT IS SO ORDERED.**

27   
28 **VAUGHN R WALKER**  
United States District Chief Judge

**STANDING ORDER FOR ALL JUDGES OF THE NORTHERN DISTRICT OF CALIFORNIA**

**CONTENTS OF JOINT CASE MANAGEMENT STATEMENT**

Commencing March 1, 2007, all judges of the Northern District of California will require the identical information in Joint Case Management Statements filed pursuant to Civil Local Rule 16-9. The parties must include the following information in their statement which, except in unusually complex cases, should not exceed ten pages:

1. **Jurisdiction and Service**: The basis for the court's subject matter jurisdiction over plaintiff's claims and defendant's counterclaims, whether any issues exist regarding personal jurisdiction or venue, whether any parties remain to be served, and, if any parties remain to be served, a proposed deadline for service.
2. **Facts**: A brief chronology of the facts and a statement of the principal factual issues in dispute.
3. **Legal Issues**: A brief statement, without extended legal argument, of the disputed points of law, including reference to specific statutes and decisions.
4. **Motions**: All prior and pending motions, their current status, and any anticipated motions.
5. **Amendment of Pleadings**: The extent to which parties, claims, or defenses are expected to be added or dismissed and a proposed deadline for amending the pleadings.
6. **Evidence Preservation**: Steps taken to preserve evidence relevant to the issues reasonably evident in this action, including interdiction of any document-destruction program and any ongoing erasures of e-mails, voice mails, and other electronically-recorded material.
7. **Disclosures**: Whether there has been full and timely compliance with the initial disclosure requirements of Fed. R. Civ. P. 26 and a description of the disclosures made.
8. **Discovery**: Discovery taken to date, if any, the scope of anticipated discovery, any proposed limitations or modifications of the discovery rules, and a proposed discovery plan pursuant to Fed. R. Civ. P. 26(f).
9. **Class Actions**: If a class action, a proposal for how and when the class will be certified.
10. **Related Cases**: Any related cases or proceedings pending before another judge of this court, or before another court or administrative body.
11. **Relief**: All relief sought through complaint or counterclaim, including the amount of any

damages sought and a description of the bases on which damages are calculated. In addition, any party from whom damages are sought must describe the bases on which it contends damages should be calculated if liability is established.

12. Settlement and ADR: Prospects for settlement, ADR efforts to date, and a specific ADR plan for the case, including compliance with ADR L.R. 3-5 and a description of key discovery or motions necessary to position the parties to negotiate a resolution.

13. Consent to Magistrate Judge For All Purposes: Whether all parties will consent to have a magistrate judge conduct all further proceedings including trial and entry of judgment.

14. Other References: Whether the case is suitable for reference to binding arbitration, a special master, or the Judicial Panel on Multidistrict Litigation.

15. Narrowing of Issues: Issues that can be narrowed by agreement or by motion, suggestions to expedite the presentation of evidence at trial (e.g., through summaries or stipulated facts), and any request to bifurcate issues, claims, or defenses.

16. Expedited Schedule: Whether this is the type of case that can be handled on an expedited basis with streamlined procedures.

17. Scheduling: Proposed dates for designation of experts, discovery cutoff, hearing of dispositive motions, pretrial conference and trial.

18. Trial: Whether the case will be tried to a jury or to the court and the expected length of the trial.

19. Disclosure of Non-party Interested Entities or Persons: Whether each party has filed the "Certification of Interested Entities or Persons" required by Civil Local Rule 3-16. **In addition**, each party must restate in the case management statement the contents of its certification by identifying any persons, firms, partnerships, corporations (including parent corporations) or other entities known by the party to have either: (i) a financial interest in the subject matter in controversy or in a party to the proceeding; or (ii) any other kind of interest that could be substantially affected by the outcome of the proceeding.

20. Such other matters as may facilitate the just, speedy and inexpensive disposition of this matter.